

## CASTLE POINT LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	<b>PRESENT:</b>	
<b>Date:</b> 24 <sup>th</sup> March 2015	<b>Panel Members:</b> ECC Councillors Ray Howard (Chairman); Alan Bayley, Dave Blackwell and Jamie Huntman; CPBC Councillors Steven Cole; Bill Dick; Simon Hart, Tom Skipp and Martin Tucker.	
<b>Venue:</b> Committee Room 1, Castle Point Council Offices, Benfleet		
<b>Apologies:</b>  ECC Councillor Jill Reeves	<b>Other Attendees:</b> Cllr Colin Riley – Leader of CPBC; Will Price – ECC Highways Liaison Officer, Sonia Church – Highways Liaison Manager; Mark Evershed - Regeneration Delivery Manager; Trudie Bragg – CPBC Head of Environment, Stuart Jarvis – CPBC Contracts Manager, Cheryl Salmon – CPBC Minute Taker	
<b>Item:</b>	<b>Action:</b>	<b>Action Owner:</b>
1.	<b>Welcome and Introductions:</b>	
2.	<b>Declarations of Interest:</b>  There were none.	
3.	<p><b>Minutes of meeting held on 4<sup>th</sup> February 2015</b> Agreed.</p> <p><b>Car Park High Road/West Green, Benfleet – Resurfacing</b> Will Price reported that it was still unclear who owned the land and he would pursue the matter further.</p> <p><b>Seaview Road junction with High Street Canvey Island – School Crossing Patrol</b> The Chairman reported that Cllr Bass, the Cabinet Member for Highways had given permission to protect the junction including the installation of railings and a crossing. He had also confirmed that finance would be provided for a school crossing patrol at the junction. The Chairman reported that he had requested a site visit with Councillors Blackwell, Tucker and the Headteacher of Leigh Beck School.</p>	<p><b>WP</b></p> <p><b>Chairman</b></p>

	<p><b>20mph Limits Outside Schools</b></p> <p>The Chairman reported that Basildon Local Highways Panel had funded an assessment of 20mph restrictions outside all schools in its Borough and suggested that Castle Point undertake a similar survey. The Panel agreed. £20,000 was allocated to this study.</p> <p><b>Cleveland Road, Canvey Island – 20mph Limit</b></p> <p>Cllr Blackwell suggested that this private road would benefit from a 20mph limit. Sonia Church stated that 20mph limits were not installed in private roads but it might be possible to carry out a trial in Cleveland Road, much would depend on the condition of the road surface. It was agreed to investigate further.</p> <p><b>Thorney Bay Road Junction with Craven Avenue – Parking</b></p> <p>Cllr Cole stated that there were still parking issues at this junction and that these had been reported to the Police over the weekend. Trudie Bragg agreed to forward the matter to SEPP again.</p> <p><b>Damage to Kerb - Gowan Court, Benfleet</b></p> <p>Cllr Hart reported that lorries had damaged the grass verge and kerb at the entrance to Gowan Court. It was suggested that the Panel could fund a scheme to try to prevent lorries cutting the corner if they wished. It was agreed however that this was probably a temporary issue caused by the Anglia Water works, and that therefore resolution should be sought through Anglia Water.</p>	<p><b>WP</b></p> <p><b>WP/SC</b></p> <p><b>TB</b></p> <p><b>Chairman</b></p>
<p><b>4.</b></p>	<p><b>Update on Capital and Revenue Schemes Approved</b></p> <p>All of the schemes for which funding was approved in the 2012-13 financial year had been completed. Details of outstanding schemes which the panel had approved for funding 2013-14 and those which had been approved this financial year were set out in the report.</p> <p><b>District Wide - Mobile VAS</b></p> <p>Will Price reported that posts had been installed at 7 locations to accommodate the 5 Vehicle Activated Signs. The Panel agreed to site them at the following locations:</p> <ul style="list-style-type: none"> <li>• Craven Avenue at junction with Beverley Avenue</li> <li>• Dovervelt Road adjacent to Griffin Avenue</li> </ul>	

- High Road junction with Kimberley Road
- Haven Road opposite Clinton Road
- Rayleigh Road south of Woodend Close

The signs would be moved to Daws Heath Road and Link Road opposite Roskoi Road at a later date.

**Kents Hill Road, Benfleet - 20mph Zone**

Will Price explained that the current 20mph zone was not enforceable. The Panel agreed to postpone consideration of the proposed extension of the zone until the assessment of 20mph restrictions outside all schools had been undertaken.

**5. Potential Scheme List**

The Panel approved the following schemes:

**REVENUE BUDGET**

Location	Description	Allocated Budget
District Wide	Funds to enable the employment of a third Ranger. Request CPBC to match fund.	£10,000. (£10,000 CPBC)
District Wide	Speed Surveys and PV <sup>2</sup> Surveys	£10,000

**CAPITAL BUDGET**

**Walking**

Gainsborough Avenue and Weel Road, Canvey Island entrances to Kismet Park	Installation of dropped crossings to improve access to the park	£6,000
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**Clr Riley/TB**

**Cycling Schemes**

<b>Location</b>	<b>Description</b>	<b>Allocated Budget</b>
Essex Way	Detailed design and risk assessment (RSA2) to confirm safety costs of option 3 in Essex Way cycle lane feasibility study.	£3,000

**Passenger Transport Schemes**

<b>Location</b>	<b>Description</b>	<b>Allocated Budget</b>
Furtherwick Road (outside Connexions), Canvey Island	Feasibility study to look at possibility of installing bus stop. Design to be included within study.	£3,000
Furtherwick Road (outside Connexions), Canvey Island	Installation of a new bus stop with raised kerbs etc. if study shows that it is feasible.	£6,500
Kents Hill Road	Installation of metal bus shelter at north bound Bowers Road bus stop	£5,750
Kents Hill Road	Moving of bus stop and installation of raised kerbs at north bound Bowers Road bus stop	£4,500

**Road Safety Schemes**

<b>Location</b>	<b>Description</b>	<b>Allocated Budget</b>
District Wide	Design of Road Safety Schemes identified in 2015/16 cluster run	£20,000

**Traffic Management**

<b>Location</b>	<b>Description</b>	<b>Allocated Budget</b>
Hart Road junction with Dark Lane, Thundersley	1) Amend southbound illuminated signage to match eastbound signage (including "children going to school" warning sign) 2) illuminated crossing warning signs in both directions 3) Improve crossing beacons and poles 4) Add passing place sign to layby on Dark Lane (optional)	£10,000
Daws Heath Road/Rectory Road S Bend, Hadleigh	Installation of illuminated bend warning signs with associated SLOW markings	£6,200
Church Road/Spencer Road outside Robert Drake School, Benfleet	Options study to explore the suitability of the existing raised junction and assess appropriate adjustment/removal options. Study also to review signage and explore the possibility of introducing a pedestrian crossing.	£6,000
London Road, outside Lidl, Hadleigh	1) No right turn TRO with relevant signage 2) Increase the taper on the island when exiting Lidl	£16,000
Daws Heath Road/Western Road, Hadleigh	Replace existing bend warning signs with junction on bend warning signs	£500
New Road, Hadleigh	Delivery of adjusted/removed build out	£18,000
Asquith Avenue junction with Rayleigh Road, Hadleigh	Installation of "Keep Clear" markings on carriageway	£750
Broughton Road,	Feasibility study to explore the	£4,000

Hadleigh	benefits and pitfalls of reversing the one way system.		
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Location	Description	Allocated Budget	
Bread and Cheese Hill, close to junction with Glen Road, Benfleet	The location does not meet the criteria for a permanent VAS or SID sign. Agreed that mobile VAS could be sited in this location. It was reported that the urban clearway signs may be removed when the bus lane is removed and therefore the post could be used to accommodate the sign. If this were not possible the Panel agreed that funds could be allocated to a new post.	£2,000	<b>SJ/SC</b>
Hilton Road junction with Link Road, Canvey Island	Feasibility study and detailed design of dedicated left hand turn lane to ease congestion at junction. Study to include highway boundary check, consultation with utility companies and turning movement traffic survey to confirm whether implementation of this additional lane within the current verge would be both feasible and beneficial.	£6,000	
184 Kiln Road, Benfleet	Installation of 3 x bollards to prevent parking on the 2 verges outside and to the east of 184 Kiln Road (next to off licence). Suggested that rangers could install to reduce cost.	£2,500	
Craven Avenue	Installation of 20mph speed limit as per option 1 of HDT technical note.	£70,000	
<p>During consideration of the potential schemes the following comments were made:</p> <p><b>Hart Road outside Cedar Hall School, Thundersley – Traffic Management</b></p> <p>A further site visit with the headteacher of the school was necessary to</p>			<b>WP</b>

	<p>agree a suitable scheme. The Panel were supportive of the principle of a zebra crossing and approved £45,000 if agreement could be reached with the school and the Cabinet Member (as this scheme would be against policy). If this was not possible it was agreed that a variable 20mph speed limit should be investigated instead at a cost of £7,000. It was noted that the 20mph limit was an alternative to the zebra crossing and that the two schemes could not be delivered together. The Panel also agreed funding for the installation of pedestrian guard rails (£6,000) and a feasibility study to explore the widening of the footway adjacent to the rec (£3,000). Will Price to arrange meeting/site visit with the school and relevant Panel members regarding the crossing and guard rail locations.</p> <p><b>Kents Hill Road junction with Clifton Avenue, Benfleet – Improvements to Left hand turn.</b></p> <p>This was not a viable scheme.</p> <p><b>Long Road/Maple Way – Ease Congestion and Improve Safety</b></p> <p>Scheme not viable. The Chairman requested a site visit with Councillors Tucker and Cole and Beverley Gould to discuss further.</p> <p><b>Roscommon Way and Surrounding Area Canvey Island – Anti-social driving</b></p> <p>The conclusions of the Feasibility Study in this location were shared with the Panel. 5 locations were noted in which CCTV upgrade/installation may be appropriate, at an initial cost of approx. £55,983. However, the Panel were also informed that this would require maintenance costs (which could not be covered by the LHP) of £300-£600 per month. The Panel were also informed that the cost and success of the newly upgraded high definition camera was not yet clear and that they should consider monitoring this before reaching a decision on upgrades at other locations. Chairman to discuss options in more detail with Helen Collins, Community Safety Officer, Mark Evershed and the Police. The Panel to discuss at its June meeting once more information is known.</p>	<p><b>Chairman/WP</b></p> <p><b>Chairman/ME</b></p>
<p><b>7.</b></p>	<p><b>AOB:</b></p> <p><b>Bread and Cheese Hill, Benfleet – Street Light</b></p> <p>Cllr Bayley reported that a street light by the bus stop at the top of Bread and Cheese Hill was switched on all the time. It was advised that this is a street lighting issue that should be reported to Member Enquiries.</p> <p><b>Southwold Crescent, Benfleet – Grass Verges</b></p> <p>Cllr Bayley stated that the grass verges in Southwold Crescent had not</p>	<p><b>Cllr Bayley</b></p> <p><b>SJ</b></p>



	<p>been cut for a year. Stuart Jarvis to investigate.</p> <p><b>Rushbottom Lane, Benfleet – Right hand turn</b></p> <p>Cllr Skipp enquired about the latest position with regard to the right hand turn from London Road into Rushbottom Lane. The Chairman reported that this was still under discussion and would report back at a future meeting.</p>	<p><b>Cllr Howard</b></p>
<p><b>8.</b></p>	<p><b>Date of next meeting</b></p> <p>To be confirmed.</p> <p><i>(It has subsequently been agreed as 9<sup>th</sup> June 2015 at 3pm)</i></p>	

Chairman